

## SAP - FI/CO (Financial and Controlling)

Explanation about ERP, WHAT IS SAP? R/3  
ARCHITECTURE  
SAP METHODOLOGY  
Meaning, Defining & Assigning THE  
ORGANISATION STRUCTURE like

### IN FINANCE

- Define Company
- Define Company Code
- Define Business Areas
- Define Consolidation Business Areas
- Define Financial Management Areas
- Define credit control area
- Define Functional Area

### IN LOGISTICS

- Define Plant
- Define storage locations

### IN PURCHASES

- Define purchase organization

### IN SALES

- Define Sales organization
- Define Distribution centers
- Define Divisions

### Financial Accounting basic settings

- Define Fiscal Year Variant
- Assign Company Code to Fiscal Year Variant
- Posting Periods
- Define Variant for Open Posting Periods
- Assign Variants to Company Code
- Open and Close Posting Periods
- Define Document Type and Analization
- Define Field Status Variant
- Assign Company Code to Field Status Variant
- Define Tolerance and Groups
- Define Tolerance Groups for General Ledger Accounts

- Define Tolerance Groups for Employees
- Enter Global Parameters

### General ledger basic settings

- Define Chart Of Accounts List
- Assign Company Code to Chart Of Accounts
- Define Account Group
- Define Retain Earnings Group
- Creation of general ledger accounts
- Making changes to G/L accounts
- View the balances
- Document lists
- Block/Unblock of G/L accounts

### Posting the transactions using different applications

- Parked documents
- Normal documents
- Recurring documents
- Hold documents
- Accrual/deferral documents
- Sample documents

### OPEN ITEM MANAGEMENT

- View line items
- Payment types

### Foreign currency

- Define exchange rates
- Transaction Ratios For Currency Transaction
- Define Exchange Rates
- Exchange rate key
- Valuation
- Postings related foreign currency

### Bank accounting

- Creation of House bank
- Cheque lot creation
  - Manual
  - Automatic

## **IT TRAINING & SERVICES**

Regd. Office # 207, II floor, HUDA Maithrivanam, Ameerpet, Hyderabad 500 038.

Ph # +91 40 40310000, 23743392, 23751199

E-mail: enq@peerstech.com URL: www.peerstech.com

- Define check numbers
- Check register
- Check encashment
- Check cancellation
- Check issue
- Issue check cancellation
- Display Cheque Information
- Display Payment Document Cheques
- Renumber Cheques
- Reprint Cheques
- Bank reconciliation
- Process Manual Bank Statement
- Create Account Symbols
- Create Key For Posting Rules
- Define posting rules
- Define Variant For Manual Bank Statement

#### Accounts receivable

- Creation of Accounts group
- Number ranges for customer master records
- Tolerance limits
- Creation of customer master records
- Invoice & payment posting
- Statement of Account, Maintain Statement
- Request For Correspondence
- View reports, balances

#### Accounts payable

- Creation of Accounts group
- Number ranges for vendor master records
- Tolerance limits
- Creation of vendor master records
- Invoice & payment posting
- Statement of Account, Maintain Statement
- Request For Correspondence
- View reports, balances

#### Advance configuration steps

- Reconciliation Account
- Special G/L indicator
- Automatic postings

#### Dunning

- Dunning procedures
- Dunning levels
- Dunning run

#### Bills of Exchange

- Bills receivable
- Bills payable

#### Interest calculation

- Interest calculation types
- Interest Indicators
- Balance interest
- Item interest
- Prepare Account Balance Interest Calculation
- Time Dependent Terms
- Automatic postings
- Loan Receipt Entry
- Interest Run
- Batch input run
- Assign Forms for Interest Indicators
- Customer Interest Calculation Run

#### Taxes

- Value added tax

#### ASSET ACCOUNTING

- Create Chart of Depreciation
- Specify Chart of Depreciation
- Copy/Delete Chart of Depreciation Areas
- Assign Chart of Depreciation to Company code
- Specify Account Determination
- Define screen layout rules
- Define number ranges for dep areas
- Define Asset Classes
- Define Dep Area in the asset class
- Assign G/L Accounts for automatic postings to FI

---

## IT TRAINING & SERVICES

Regd. Office # 207, II floor, HUDA Maithrivanam, Ameerpet, Hyderabad 500 038.

Ph # +91 40 40310000, 23743392, 23751199

E-mail: enq@peerstech.com URL: www.peerstech.com

- Specify Document type for posting of Depreciation
- Specify Intervals and posting rules
- Specify rounding off and / or Depreciation
- Define Base Method
- Define Multi Level Method
- Define Period Control Method
- Define Declining Balance Method

#### CONTINUATION OF ASSET ACCOUNTING

- Define Depreciation Key
- Define Screen layout for Asset Master data
- Define Screen layout for Depreciation Areas
- Create Asset Masters
- Create SUB-Asset master
- Asset purchase posting
- Sub Asset purchase posting
- View Individual Asset
- View Asset balances by Business Area
- Asset Sale posting
- Asset Transfer
- Asset Scraping

#### ➤ PAYMENT TERMS

#### ➤ REVERSALS

#### ➤ CASH JOURNAL

#### Controlling

- Define Controlling Area
- Define Number ranges for controlling documents
- Versions

#### Cost Element Accounting

- Types of Cost elements
- Different types of cost elements
- Different types of defining cost elements
- Primary cost elements

- Secondary cost elements
- Make changes of cost elements
- Defining Cost element group
- Posting using cost elements

#### Cost center Accounting

- Defining cost centers
- Define Cost center group
- Cost center standard hierarchy
- Repost cost
- Repost controlling line items
- Line item display
- Cost center wise report
- Settlement & Distribution
- Define Cost cycle
- Cost center wise variance report
- Defining cost center under field status group as a required entry
- Posting of the documents using cost elements and cost centers

#### Internal orders

- Define different types of internal orders
- Create Internal order & Groups
- Repost cost
- Repost controlling line items
- Line item display
- View Internal order wise report

#### Profit center Accounting

- Create Dummy Profit Center & Profit center
- Set control parameters for actual data
- Maintain Plan versions
- Define number ranges for local documents
- Maintain Automatic Account Assignment of revenue elements
- Choose Additional balance sheets and p&l a/c's
- Derivation rules

---

### IT TRAINING & SERVICES

Regd. Office # 207, II floor, HUDA Maithrivanam, Ameerpet, Hyderabad 500 038.

Ph # +91 40 40310000, 23743392, 23751199

E-mail: enq@peerstech.com URL: www.peerstech.com

- Profit center wise planning
- Expenditure & revenue posting for profit center
- Profit center wise variance report for B/Sheet a/c's & p&l a/c's

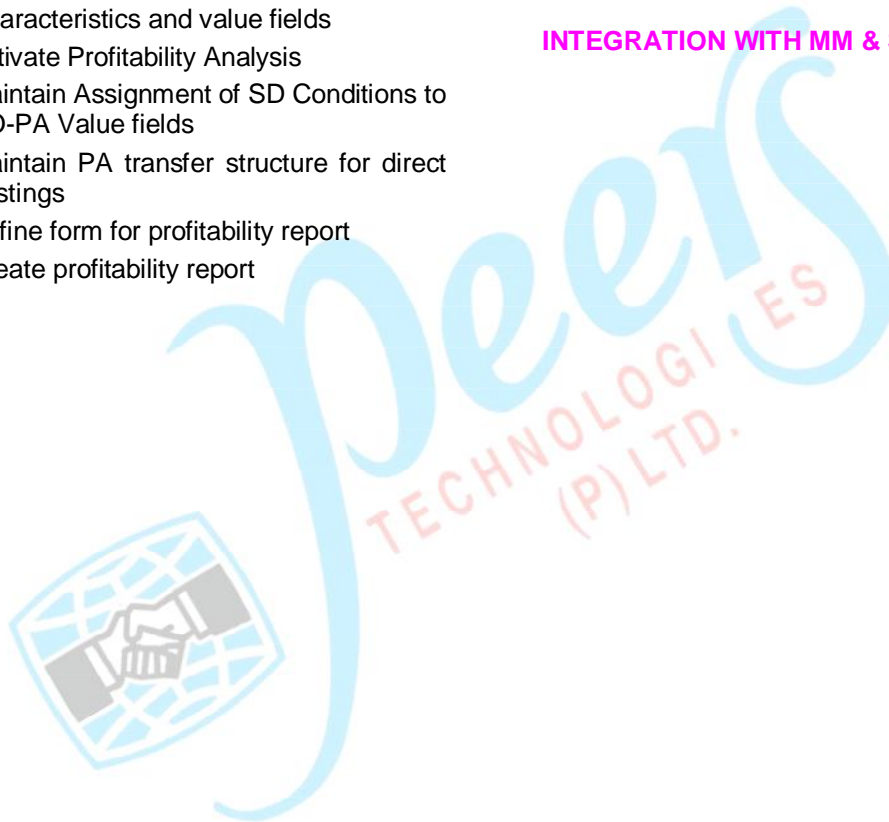
#### Profitability Analysis

- Define Operating concern
- Types of Profitability Analysis
- Characteristics and value fields
- Activate Profitability Analysis
- Maintain Assignment of SD Conditions to CO-PA Value fields
- Maintain PA transfer structure for direct postings
- Define form for profitability report
- Create profitability report

#### Product costing

- Define Cost sheet
- Define Cost variant
- Define credits
- Define overhead rates & groups
- Define calculation bases

#### INTEGRATION WITH MM & SD




---

### IT TRAINING & SERVICES

Regd. Office # 207, II floor, HUDA Maithrivanam, Ameerpet, Hyderabad 500 038.

Ph # +91 40 40310000, 23743392, 23751199

E-mail: [enq@peerstech.com](mailto:enq@peerstech.com) URL: [www.peerstech.com](http://www.peerstech.com)